



National Museum of the Marine Corps--Museum Store

Wholesale Division Terms and Conditions

The National Museum of the Marine Corps - Museum Store (NMMC-MS) Wholesale Division operates a limited wholesale operation to provide goods and services to select partner organizations. Our distinctive line of products includes several exclusive items and lines of note. We have unique items and gifts for serving Marines, inactive Marines, and families or friends of those serving with the Corps. Many of the items are inspired by or items unique to Museum collections, Marine Corps history/traditions, or items designed exclusively for NMMC-MS use. Now these are available to qualifying organizations.

Where To Start:

These guidelines will help you get started doing business with the Wholesale Division of the National Museum of the Marine Corps – Museum Store. The first thing your organization needs to do is qualify as either a wholesale customer or as an association wishing to buy bulk items (for one time, non-retail use). Terms differ for each.

To qualify as a wholesale partner to buy with wholesale terms with intent to resale your organization needs to:

- Provide NMMC-MS with a copy of your Resale Certificate/Tax Exempt Certificate
- Complete a credit application and provide references (contact information) of three other suppliers with whom you do business
- Prepay first order with a check or credit card.

OPTIONAL OPPORTUNITY

- If you have a website you can become a partner by reciprocally linking your website with ours.

To qualify for bulk sales, you should be buying an item in bulk for one time use and not for retail sales.

Price Structure

Wholesaler Pricing:

- Must buy items in our case pack quantities; initial orders must be a minimum of \$300 net; reorders should be \$100 net. Refer to price list. (Generally price list is discount of **35%-45% off MSRP** (no other member discounts apply.)
- After the initial order, any prepaid orders receive an **additional 2% discount**
- Terms after first order are payment 30 days, from date of receipt of product.
- All prices exclude shipping—that is a separate charge
- If you provide your UPS or Fed Exp billing information and labels, you can have orders shipped billed directly to you at your current UPS/Fed Exp rates and avoid paying ours
- **Finance charges of 2.5% per month** are charged for bills not paid and received within 30 calendar days.
- Our customers must be current (no invoices over 30 days) with no outstanding or disputed invoices
- Normal pricing structures will be observed.
- **Will be offered some special sales/closeouts of wholesale items as they occur.**

One time bulk buying:

- Must buy either 34 of an item, or a case pack/case-pack multiples (that exceed that amount) to receive **15% off MSRP** (no other member discounts apply)
- Order must be prepaid at time of order
- Cannot be for retail such as through a store front location or web/mail order store
- Prices exclude shipping—that is a separate charge

Where to order:

You can order in a variety of ways:

- By mail—fill out your order and mail,
- Email—fill out online order form at http://www.marineheritage.org/Store_index.asp
- Fax it to us—complete order form and send to our fax number
- By phone

Shipping:

If you opt to have NMMC-MS Wholesale ship to you at an extra charge, we will endeavor to find the least expensive rate with a carrier that we use. All wholesale orders are charged at actual cost and passed on to you. If you wish to arrange to have your carrier pick up product from us, you may do so.

If you wish to add order insurance, that is an additional charge which will be determined by the carrier and will be passed on to you.

Normally orders are sent via Fed Exp and not USPS or UPS.

Mailing address:

National Museum of the Marine Corps-Museum Store Wholesale

Attn: Carl Smith

307 Fifth Avenue

Quantico, VA 22134

Telephone Number (orders only between 9 am and 4 pm weekdays—inquiries 9-5 weekdays):

T: 703-221-1581 (ext 306)

Email smith@marineheritage.org

F: 703-630-0394